



**SAfAIDS Call for Civil Society Organisations (CSOs) to participate in the
Hivos Supported Project on “Scaling up HIV and AIDS responses
In the World of Work in South Africa and Zambia”
November 2010 to October 2011**

Southern Africa HIV and AIDS Information Dissemination Services (SAfAIDS) is a regional not-for-profit organisation, established in 1994, based in Pretoria, South Africa, with country offices in Mozambique, Zambia and Zimbabwe. SAfAIDS strives to be a leading southern Africa regional centre of excellence, organising, analysing, repackaging and disseminating HIV and AIDS information in response to the needs of communities. Its mission is to promote ethical and effective development responses to the epidemic and its impact through HIV and AIDS knowledge management, capacity development, advocacy, policy analysis and research with special regard to gender, human rights, and other development concerns.

As part of scaling up HIV and AIDS responses in the world of work, SAfAIDS, with support from Hivos, is planning to implement a one year project (November 2010 to October 2011) with the overall goal of preventing organisational impacts of HIV and AIDS on Civil Society Organisations (CSOs) and other stakeholders. SAfAIDS will collaborate with 50 CSOs and other stakeholders in 2 countries South Africa and Zambia- (25 partners per country) through supporting them to develop and implement functional HIV and AIDS workplace policies and programmes. In order to achieve this broader goal, the project builds on five interconnected pillars. These are: (i) HIV internal mainstreaming; (ii) addressing stigma and discrimination; (iii) increasing access to HIV prevention, care and treatment and other health services for staff and family; (iv) linking and learning within, between countries and globally; and (v) lobbying within, between countries and globally for workplace related interventions.

SAfAIDS is, therefore, inviting interested partners (CSOs including trade unions, farm associations, microfinance associations) to complete this form and submit to SAfAIDS by email or in writing to register your expression of interest to participate in this project by 30 January 2011. Note that a selection process will be undertaken to choose the final 25 organisations per country that will participate in the project first come first served basis.



1. Name of organisation:

Name of country

Contact Person:

Physical Address:

Tel:.....

Cell:.....

Fax:.....

E-mail address (es):

2. Is your organisation legally registered? (Tick the appropriate response with an 'x')

Yes	No

3 (a) Type of Organisation

Indicate your response with an 'x' on the type of your organisation:

Service Area	Responses	No. of years that the service has been provided
International NGO		
National NGO		
Community Based Organisation		
Faith-based Organisation		
Network Organisation		
Farm Association		
Trade Union		
Microfinance associations		
Other [please state]		

3 (b) Key areas of focus

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3c) which of the following Stop Aids Now! Partners support your programme activities? Please tick where appropriate.

Name of Partner	Response
Hivos	
Oxfam Novib	
ICCO	
CORDAID	
Other [<i>please state</i>]	

4. Employment level

Please, indicate the approximate number of employees with an 'x' in the appropriate column:

1-10	11 - 20	21 -30	31 - 40	41 - 50	51 - 100	101-200	201-300	301-400	>400

5. Indicate the number of operational offices of your organisation with an 'x' in the appropriate column

1	2 - 5	6 - 10	11 - 20	> 20

6. Indicate the number of outreach sites of your organisation with an 'x' in the appropriate column

Nil	1	2 - 5	6 - 10	11 - 20	21 - 40	>40

7a) Indicate the average number of organisations you serve annually

Nil	1-10	11 - 20	21 -30	31 - 40	41 - 50	51 - 100	101-200	201-300	301-400	>400

7b) Indicate the average number of people you serve annually

Nil	1-100	101-500	501-1000	1001-5000	5001-10000	10001-100000	100001-500000	500001-1000000	>1000000

8. Which policies do you have in place? (Indicate your response with an 'x')

	Types of Policies	Response
a.	No policy addressing HIV	
b.	Gender with HIV component	
c.	HR policy with HIV component	
d.	Specific HIV workplace policy	
e.	Other policies including HIV (Specify below)	

9. Do you have any of the following? (Indicate your response(s) with an 'x')

	Types of Policies	Response
a.	HIV focal person	
b.	HIV committee	
c.	Others (Specify below)	

10. What is the status of your HIV workplace policy? (Indicate your response(s) with an 'x')

	Policy status	Response
a.	Non existent	
b.	In process of development	
c.	draft	
d.	review	
e.	Final (endorsed)	

11. Which HIV- related activities are implemented in your organisation? (Indicate your response(s) with an 'x')

	Activities	Responses
a.	Awareness sessions	
b.	IEC materials	
c.	VCT	
d.	Care & treatment	
e.	Condom supply	
f.	Training	
g.	Self help/support group	
h.	Others (Specify below)	

12. Which types of HIV related training are provided to the staff? (Indicate your response(s) with an 'x')

	Types of Training	Responses
a.	None	
b.	Basic facts	
c.	Prevention	



d.	Mitigation	
e.	Care and support	
f.	Others (Specify below)	

13. State why your organisation would like to participate in the programme:

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Thank you for your interest!